

Student's name		Date of presentation		
Presentation topic:		Assessor:		
		Overall grade/mark		
Assessment criteria	Area for improvement	Adequate	Good	Very good
Evidence of <i>preparation</i>				
<i>Content and Structure</i>				
Identification of issues involved				
Identification of law involved				
Analysis				
Application				
<i>Introduction:</i>				
Clear aim and objectives				
Identification of main issues				
Conclusions				
Recommendations				

Delivery:				
Speed				
Interest developed				
Relationship with audience				
Eye contact				
Body language				
Pace				
Situation control				
Use of notes				
Quality of visual aids				
Quality of handouts				
Handling of questions/discussion				
Overall objectives achieved				

Communication:				
Speech:				
Volume				
Clarity				
Voice projection				
Spontaneity				
Flow				
Any other comments:				